Club Council Executive Board

Club Council is a new initiative to support student organizations at Lake Forest College! Club Council will consist of an executive board that includes the below positions as well as the Student Government Treasurer. The Club Council Executive Board will meet weekly as a team, host monthly meetings with student organization representatives, and host a variety of training, development and recognition initiatives for student leaders.

**Club Council Chair**
- Oversee overall Club Council operations.
- Facilitate the New Student Organization review and approval process with the Club Council Executive Board.
- Plan and host monthly Club Council Meetings with representatives from each student organization.

**Community Development Coordinator**
- Coordinate opportunities that foster collaboration among student organizations.
- Coordinate recognition initiatives for student organizations and their members.
- Plan and host the yearly Presidents Dinner.
- Manage the Club Council Teams page and Group chat.
- Promote and encourage attendance at student organization events.
- Create and distribute a newsletter to all student groups.

**Training and Development Coordinator**
- Develop and facilitate training sessions throughout the academic year.
- Manage the student organization training compliance process.
- Collaborate with campus partners to develop and host training sessions.
- Coordinate logistics for student organization training sessions.
- Advertise and market training sessions.

**Position Qualifications:**
- Must be an active member of a student organization.
- Must have a minimum Grade Point Average of 2.0 at the time of election and throughout the term in office.
- Must be in good conduct standing with the Office of Student Affairs (Bias, Conduct, and Title IX) at the time of election and through the term in office.