How to Submit a Pass/Fail Registration Request

1. Navigate to the Registrar Forms section in my.lakeforest under Students > Student Forms.

2. Select the course you want to take Pass/Fail and hit submit.
   NOTE: You must submit a separate form for every Pass/Fail request.

Pass/Fail Registration Form

IMPORTANT INFORMATION:
- Letter grades of A to D- will be changed to P (Pass) on the transcript. Grades of F, W, and WF are recorded as usual.
- Students may choose to change a grade of P back to the original letter grade on their transcript at any time before graduation. Under no circumstances may letter grades be subsequently changed back to P grades.
- Students may have a maximum of four P grades on their transcript at any one time. P grades from Spring 2020 and Fall 2020 are excluded from this limitation.
- Refer to the Academic Calendar for the pass/fail registration deadline. No late forms will be accepted.

Today's Date: 2/16/2021 10:56:56 AM

ID Number:  
First Name: Teddy
Last Name: STUDENT
Email Address: 
Advisor: 

I request to take the following course Pass/Fail: SOAN 110 01 - Intro to Sociology and Anthropology - Holly M. Sweyrs

Submit
3. The form is sent first to your advisor for approval and then the Registrar’s Office for processing. Check the status of your request in my.lakeforest under Students > Student Forms > Registrar Forms Submission Status.